



**Hawaii's Early Childhood Action Strategy (ECAS)
Maui Early Childhood Wildfire Recovery Coordinator**

Job Description

Purpose: To understand, support, connect and coordinate the early childhood post-disaster recovery and resiliency efforts on the island of Maui.

Reports to: ECAS Executive Director (supervisor) and Maui County Early Childhood Resource Coordinator

Areas of Focus: Youngest keiki, their `ohana and their supporting service providers who have been impacted by the wildfires on Maui in both upcountry and Lahaina.

ROLES and RESPONSIBILITIES

1. Coordinate relief efforts and communications among early childhood service providers

How: Serve as the convener for early childhood program providers to enhance coordination of relief support and services to impacted families with young children. Participate in family, disaster recovery and assistance community events to strengthen relationships.

2. Provide backbone support & mechanisms for scaling solutions, in partnership with families, community, County and State

How: Provide needed supports to community leaders and organizations to innovate, test and scale solutions on Maui, resulting in a more efficient and coordinated system that supports optimal early childhood development. Involve family members from the start as experts and equal partners in co-design processes.

3. Engage in data collection, fund development and outreach

How: Conduct resource mapping and interviews with impacted families and early childhood programs. Summarize and communicate immediate, intermediate and long-term needs and gaps. Assist with grant identification and grant writing as needed.

4. Facilitate capacity building efforts to promote and rebuild programs and systems that support early childhood development

How: Use community and family input, data and research on identified needs and national resources to inform and/or create a sequenced “build forward” strategy for programs and systems that support early childhood development in the impacted communities. Assist in mobilizing state, county and philanthropic funding to sustain systems improvement and monitor relevant policies.

5. Deliver goods, information and services that are specifically identified as needed

How: As needed, deliver goods and resources through identified delivery chains to families with young children and providers that support them across the island of Maui

Anticipated Partners:

- County of Maui Early Childhood Resource Coordinator
- Maui County Office of Recovery
- Office of Wellness and Resilience
- Key Partners and Leaders planning and implementing early childhood support and care services on Maui
- National Relief Partners Providing Support
- Families with Young Children on Maui
- Family Support Programs on Maui
- Childcare Providers / Workforce
- First Responders

Anticipated Outcomes:

- Families with young children will know what programs and services are available to them and where to find them because they have been better coordinated and promoted
- Wildfire relief dollars and efforts will include programs and services specifically that support early childhood development
- Wildfire relief dollars allocated to young children and families will be fully spent and Maui will not send back dollars that could have been allocated to young children and families
- A blueprint for an “early childhood coordinated system” in an impacted community will inform other communities and county and state efforts moving forward

SALARY

\$75,000 per year

QUALIFICATIONS

Location and Experience:

- Live on the island of Maui;
- Bachelor’s degree or equivalent work experience;

- Demonstrated experience working in and/or between systems that support Maui's youngest children and families;
- 5-7 years of relevant professional experience;
- Entrepreneurial mindset and skill sets;
- Strong project management experience involving multiple stakeholders;
- Understanding of and commitment to equity and inclusion practices and values

Skills, Abilities, Competencies:

- Proven ability to effectively and efficiently manage multiple simultaneous complex projects or processes involving diverse groups of individuals to meet articulated objectives within established timelines;
- Demonstrated ability to seamlessly and effectively move between strategy and detail;
- Strong learning orientation: ability to make decisions based on information available and pivot as the context changes;
- Demonstrated abilities to work with both senior-level executives and families, in community;
- Strong meeting facilitation skills with diverse groups of people
- Proactive and resourceful: self-starter and skilled problem-solver;
- Works well in fast-paced, evolving environment;
- Proficiency with both cloud and app-based technology platforms and tools (especially Excel and other Microsoft tools, etc.);
- Excellent communication skills: oral, written and interpersonal including ability to interact well with a diverse group of internal and external stakeholders;
- Ability to receive and act on feedback in a constructive manner;
- and Good sense of humor and ability to be flexible.

Working Conditions & Physical Demands:

- Ability to work independently and meet deadlines;
- Ability to travel between Maui communities and to neighbor islands if needed;
- Ability to use a computer monitor and keyboard for long periods of time; and
- Ability to work onsite and remotely, as required.

This position will be supported by the Early Childhood Action Strategy backbone team and Maui County's Early Childhood Resource Coordinator in areas such as strategy development, graphic design, data and research, travel support, problem solving, introductions to relevant stakeholders and evaluation.

Closing Date of Application: Open Until Filled

How to apply: Please submit a cover letter sharing your personal interest, a resume, and a cover letter describing your qualifications for this position to Kerrie Urosevich at kerrie@ecashawaii.org . If you have any questions, please direct them to Kerrie via email or call/text at 808-381-9635.

Job posted: 04.10.2024

Duration: May 1st, 2024 through April 30th, 2026. Initial two-year commitment with the possibility of continued employment, dependent on funding and need.

Collaborative Support Services (CSS) serves as the backbone organization for the Early Childhood Action Strategy (ECAS). CSS is an Equal Opportunity Employer Our commitment to diversity includes the recognition that our mission is best advanced by the leadership and contributions of people of diverse backgrounds, beliefs and culture. Recruiting and mentoring staff to create an inclusive organization that reflects our network is a priority and we encourage applicants from all cultures, races, colors, religions, sexes, national or regional origins, ages, disability status, sexual orientation, gender identity, military, protected veteran status or other status protected by law.

Where legally permissible, Collaborative Support Services inc. requires all new employees to be fully vaccinated and willing to keep up to date with vaccines that protect against COVID-19. By accepting an offer of employment, you agree to comply with this requirement, unless you are entitled to a legally mandated exemption.

About the Early Childhood Action Strategy

The Hawaii Early Childhood Action Strategy (ECAS) launched in 2012 to improve outcomes for children from prenatal through age 8. ECAS is a government-non government systems-change effort that uses a collective impact model to organize its work. The Community-centered Partnership (CCP) Lead will be part of a small, diverse and dynamic team. The team is referred to as the “backbone” team that supports the ECAS Network of partners and projects to achieve their collective goals.

The ECAS backbone team works closely with partners across health, safety and learning to align work, collaborate on outcomes and celebrate successes. For more information, please visit our website at <http://hawaiiactionstrategy.org/>